

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
Ph. (978) 352-5755 □ Fax (978) 352-5727
BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
5/23/16
7:00PM-General Meeting~3rd floor meeting room, Town Hall

Selectmen Present: C. David Surface Chairman; Gary C. Fowler, Clerk; Douglas W. Dawes, Steven Sadler; Joseph Bonavita

Others Present: Michael Farrell, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

6:00PM EXECUTIVE SESSION

To discuss the reputation, character, physical condition or mental health, rather than the professional competence of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.¹

7:00PM Call to order

Invocation-Douglas W. Dawes
Pledge of Allegiance

APPOINTMENTS & APPROVALS

Request from the Police Chief to appoint Nathaniel Peabody as a Reserve Officer term to expire June 30, 2016.

Police Chief Cudmore and Nathaniel Peabody came forward.

Chief Cudmore gave some background information on Mr. Peabody. He stated that Mr. Peabody grew up in Georgetown has gone through the academy on his own and works as a reserve officer in a similar size town. Mr. Dawes asked if he will still be a reserve officer in Groveland. Mr. Peabody stated that he would be and that he was glad to be back in town and that he still has family here.

Mr. Dawes moved to appoint Nathaniel Peabody as a Reserve Officer term to expire June 30, 2016. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Request for a Common Victualler License from Jeff and Maria's Ice Cream at American Legion Park to expire December 31, 2016.

Jeff Boragine, 36 Elm Street came forward

Joe Soucy, Park & Rec member stated that the Park & Recreation committee will meet and vote on the license agreement on Wednesday, May 25th. Mr. Farrell stated that the license agreement is between the P & R and Mr. Boragine.

Mr. Boragine stated that they will open Friday, Saturday, and Sunday. He stated that some weekends they will have a DJ.

Mr. Sadler asked about the trash removal. Mr. Boragine stated that they will do clean up in the area around the stand and around the park. Mr. Dawes stated that this a good enhancement for the park.

Mr. Bonavita stated that his only concern is more people will be using the park on weekends and that when they have a DJ they should notify the Police Chief so they can have an officer go through the park. Mr. Boragine stated that the DJ would be early 5-8PM so as not to disturb area residents.

Mr. Dawes moved to approve a Common Victualler License for Jeff and Maria's Ice Cream Stand at American Legion Park on Friday, Saturday, and Sunday's to expire December 31, 2016. Mr. Sadler seconded the motion and the motion was approved by a unanimous vote.

WARRANT & MINUTES

Warrant to be signed

Minutes-Executive Session May 16, 2016 to remain confidential and general meeting minutes for May 16, 2016

Mr. Dawes moved to approve the *Executive Session Minutes of May 16, 2016*. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

Mr. Dawes moved to approve the minutes of *May 16, 2016 as amended*. Mr. Fowler seconded the motion and the motion was approved by a unanimous vote.

CORRESPONDENCE

Notice from the Town Clerk of the resignation of Joseph Bonavita from the Finance and Advisory Board

Mr. Surface thanked Mr. Bonavita for his service on the FinCom and welcomed him again to the Board of Selectmen.

Thank you letter to the Georgetown Kiwanis for their donation of Community Sign

Mr. Surface stated that if everyone was okay with the letter then sign and can be mailed.

BOARD BUSINESS

Community Sign Policy

Mr. Farrell asked to hold off on approval tonight as he had some updates and will have for the next meeting.

Memorial Day Observance reminder and Proclamation

Mr. Dawes read the letter with the dates of events for Georgetown on Memorial Day, May 30, 2016. He stated that last Thursday they placed flags on graves in the cemeteries.

ITEMS NOT REASONABLY ANTICIPATED BY THE CHAIR 48 HOURS IN ADVANCE OF THE MEETING

SELECTMEN'S REPORT

Strategic Planning Update

Mr. Surface asked for an update. Mr. Farrell stated he talked with Kim Wells our consultant and she is working on a date to finalize goals and objectives. Mr. Surface asked if there is a board member on the steering committee. Mr. Farrell stated that Steve Sadler is on the committee.

TOWN ADMINISTRATOR'S REPORT

Senior Community Center (GSCC) update

Mr. Farrell stated that GC has ordered equipment and moving forward.

APPOINTMENTS & APPROVALS

Appointment list and BoS appointments

Mr. Surface asked the board members to look at the appointment list and let him know any boards that they would like to be on. Mr. Fowler stated that he would still be on the three committees he is already on (CPC, Economic Development, and Traffic Committee). Mr. Surface stated that they have to fill the Veterans' District Representative and Mr. Dawes has volunteered. Discussion

Mr. Surface stated that Mr. Trapani must resign as his term was until 6/30/16.

Mr. Sadler asked for a description of duties, meeting times, and commitment. Mr. Farrell stated that they would look at this.

Mr. Sadler stated that he gave his goals to the chair and he asked if they would discuss. Mr. Surface stated would ask for all members including himself to turn in by June 30th. He stated that the goals will give the board some focus and he hopes to increase communication.

Mr. Farrell stated that the Community Compact signing has been rescheduled to May 31st at 9AM, in Middleton.

Mr. Dawes asked about Complete Streets and if the application has been submitted and if now they have to develop a policy. Mr. Farrell stated that they will get a grant for the policy. Mr. Fowler asked if the town planner would be involved. Mr. Farrell stated that the Highway Surveyor will be involved.

Mr. Sadler asked if we can opt out if we want to. He stated sometimes there are State Mandates attached and we may want to opt out. Mr. Dawes stated that the town can be eligible for 400K a year as long as the program is funded. He stated that he and Mr. Durkee attended the session at Northern Essex and learned a lot and the Highway Surveyor has some ideas on projects.

Mr. Bonavita asked that they add to the agenda an update from the Highway Surveyor on Elm Street and a time frame.

Mr. Surface offered condolences to Auburn and the family of the police officer that was slain.

NEXT MEETING

Monday, June 13, 2016 at 7:00PM, 3rd floor meeting room, Town Hall

ADJOURNMENT

BoS Minutes
May 23, 2016

Meeting adjourned at 7:45PM.

Mr. Dawes moved to adjourn. Mr. Bonavita seconded the motion and the motion was approved by a unanimous vote.

Minutes transcribed by J. Pantano.

Minutes approved June 27, 2016.

Documents used in this meeting:

- Minutes-Executive Session May 16, 2016 to remain confidential and May 16, 2016
- Notice from the Town Clerk of the resignation of Joseph Bonavita from the Finance and Advisory Board
- Thank you letter to the Georgetown Kiwanis for their donation of Community Sign
- Community Sign Policy
- Memorial Day Observance reminder and Proclamation
- Request from the Police Chief to appoint Nathaniel Peabody as a Reserve Officer term to expire June 30, 2016.
- Request for a Common Victualler License from Jeff and Maria's Ice Cream at American Legion Park to expire December 31, 2016
- Appointment list and BoS appointments